

## I. DENOMINATION OF THE EVENT

**Venue:** CAVALIADA SOPOT ARENA

**Date:** 2-5.02.2023 **NF:** POL

**Indoor:**  **Outdoor:**

### EVENT CATEGORIES:

- |                                 |                                  |   |   |                                   |
|---------------------------------|----------------------------------|---|---|-----------------------------------|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/>            | CSIU25-A <input type="checkbox"/>           | CSIU25-B <input type="checkbox"/> |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input type="checkbox"/>            | CSIY-A <input type="checkbox"/>             | CSIY-B <input type="checkbox"/>   |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input type="checkbox"/>            | CSIJ-A <input type="checkbox"/>             | CSIJ-B <input type="checkbox"/>   |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input checked="" type="checkbox"/> | CSIch-A <input type="checkbox"/>            | CSIch-B <input type="checkbox"/>  |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input checked="" type="checkbox"/> | CSIV-A <input type="checkbox"/>             | CSIV-B <input type="checkbox"/>   |
| CSIOY <input type="checkbox"/>  |                                  | CSIL1* <input type="checkbox"/>           | CSIAm-A <input checked="" type="checkbox"/> | CSIAm-B <input type="checkbox"/>  |
| CSIOJ <input type="checkbox"/>  |                                  | CSIYH2* <input type="checkbox"/>          | CSIP <input type="checkbox"/>               |                                   |
| CSIOB <input type="checkbox"/>  |                                  | CSIYH1* <input type="checkbox"/>          |   |                                   |
| CSIOCh <input type="checkbox"/> |                                  |   |   |                                   |

Championship  Games

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2023
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023
- The Jumping Rules and its Annexes, 27<sup>th</sup> edition, 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023  
<https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2023  
<https://inside.fei.org/system/files/Final%20CSIs-CSIOs%20-%202023.pdf>
- Longines Rankings – Groups Categories 2023  
<https://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202023.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- Given the current Covid-19 situation, please note that the FEI’s approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies.
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*\*\*\*\*

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 22/12/2022, updated on **09/01/2023**.

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

**TABLE OF CONTENTS**

<b>I.</b>	<b>DENOMINATION OF THE EVENT .....</b>	<b>1</b>
<b>II.</b>	<b>GENERAL CONDITIONS .....</b>	<b>1</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE .....</b>	<b>4</b>
<b>IV.</b>	<b>GENERAL INFORMATION .....</b>	<b>5</b>
1.	ORGANISER .....	5
2.	ORGANISING COMMITTEE .....	5
3.	EVENT DIRECTOR .....	5
4.	STABLE MANAGER .....	5
5.	ANNOUNCER .....	5
<b>V.</b>	<b>OFFICIALS .....</b>	<b>6</b>
<b>VI.</b>	<b>INVITATIONS .....</b>	<b>7</b>
1.	GENERAL .....	7
<b>VII.</b>	<b>ENTRIES.....</b>	<b>10</b>
1.	ENTRY DATES AND ENTRY FEES.....	10
2.	OTHER FEES.....	11
3.	NO-SHOWS/LATE WITHDRAWALS .....	12
<b>VIII.</b>	<b>TIMETABLE.....</b>	<b>13</b>
<b>IX.</b>	<b>COMPETITION DETAIL.....</b>	<b>15</b>
<b>X.</b>	<b>FACILITIES OFFERED.....</b>	<b>21</b>
1.	ATHLETES .....	21
2.	GROOMS .....	21
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION .....</b>	<b>22</b>
1.	DRAW .....	22
2.	COMPETITION ARENA(S).....	22
3.	PRACTICE ARENA(S) .....	22
4.	STABLES .....	22
5.	SAFETY CUPS .....	22
6.	TIMING DEVICE .....	22
7.	SCORING/TIMING PROVIDER .....	23
8.	OTHER TECHNOLOGY/SERVICE PROVIDER(S) .....	23
9.	PRIZE GIVING CEREMONY .....	23
10.	ADVERTISING ON ATHLETES AND HORSES.....	23
11.	TICKETING.....	23
12.	BETTING.....	23
13.	TRANSPORT REIMBURSEMENT HORSES / PONIES.....	23
14.	WELCOME .....	24
15.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS .....	24
16.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS.....	24
17.	SUSTAINABILITY .....	24
<b>XII.</b>	<b>VETERINARY MATTERS.....</b>	<b>25</b>
1.	CUSTOMS FORMALITIES .....	25
2.	HEALTH REQUIREMENTS .....	25
3.	NATIONAL REQUIREMENTS .....	25
4.	PONIES .....	25
5.	INJURY SURVEILLANCE.....	25
6.	TRANSPORT OF HORSES.....	26
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	26
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS,	

CHAPTER VII .....	27
<b>XIII. HUMAN ANTI-DOPING .....</b>	<b>28</b>
<b>XIV. ADDITIONAL INFORMATION .....</b>	<b>28</b>
1. INSURANCES AND NATIONAL REQUIREMENTS.....	28
2. PROTESTS/APPEALS .....	29
3. SCHOOLING DURING COMPETITIONS .....	29
4. STEWARDING .....	29
5. DISPUTES .....	30
6. MODIFICATION TO SCHEDULE .....	30
7. ADDITIONAL INFORMATION FROM THE OC.....	30
8. PRIZE MONEY DISTRIBUTION .....	32
9. MAXIMUM NUMBER OF STARTERS PER COMPETITION .....	33
10. GLOSSARY .....	34
<b>XV. ANNEXES.....</b>	<b>35</b>

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Międzynarodowe Targi Poznańskie Sp. z o.o.  
Address: Głogowska 14,60-724 Poznań  
Telephone: +48/61/8692000  
Fax: +48/61/8692999  
Email: [zawody@grupamtp.pl](mailto:zawody@grupamtp.pl)  
Website: [www.cavaliada.pl](http://www.cavaliada.pl)

in cooperation with: Stowarzyszenie Jeździeckie Baborówko

#### Contact Details Show Ground:

Address: ERGO ARENA Pl. Dwóch Miast 1, 80-344 Sopot  
Telephone: +48/61/8692000  
GPS Coordinates: 54.42664 (+ = N, - = S); 18.58056 (+ = E, - = W)  
Accessibility details (directions by road, nearest airport / train station):  
Nearest airport – Gdańsk Lech Walesa airport --> [www.airport.gdansk.pl](http://www.airport.gdansk.pl)  
Nearest international train station - Gdańsk Główny --> [www.pkp.pl](http://www.pkp.pl)

### **2. ORGANISING COMMITTEE**

Honorary President: Tomasz Kobierski  
President of the Event: Filip Bittner  
Show Secretary: Henryk Świącicki  
Press Officer: Karina Czechowicz

### **3. EVENT DIRECTOR**

Name: Jakub Patelka  
Address: ul. Głogowska 14,60-724 Poznań  
Telephone: +48/61/8692000  
Mobile:  
Fax:  
Email: [zawody@grupamtp.pl](mailto:zawody@grupamtp.pl)

### **4. STABLE MANAGER**

Name: Małgorzata Siczyńska  
Telephone: +48 502 328 293  
Email: [zawody@grupamtp.pl](mailto:zawody@grupamtp.pl)

### **5. ANNOUNCER**

Name: Zuzanna Ostańska, Szymon Tarant  
Email: [zu.ostanska@gmail.com](mailto:zu.ostanska@gmail.com); [tarantevents@gmail.com](mailto:tarantevents@gmail.com)

## V. OFFICIALS

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

\*\* National Judges may only officiate on the Ground Jury at CSI 1\*/CSIYH1\* and CSIY/J/Ch//P/V/Am Cat. B Events that are not combined with higher level events. National Judges may not officiate outside their home country.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10049773	Tomasz Mossakowski	POL	3	Tomasz.mossakowski52@gmail.com +48 601 701 095
		Ground Jury Member	10134307	Małgorzata Melon	POL	2	
		Ground Jury Member	10149409	Małgorzata Chajęcka	POL	2	
2	Foreign Judge	Foreign Judge	10051401	Vytautas Paznanskis	LTU	3	vytabelis@gmail.com +37 060 064 227
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10147414	Arkadiusz Wecwert	POL	2	arek.w@poczta.onet.pl +48 607 074 933
		Assistant Course Designer	10007295	Łukasz Szustorowski	POL	2	
		Assistant Course Designer	10260532	Bartosz Skrzypczyk	POL	2	
		Assistant Course Designer		Małgorzata Motyl	POL	N	
5	Chief Steward	Chief Steward	10052979	Sylwia Bogacz	POL	3	grabaczs@interia.pl +48 602 639 894
6	Foreign Steward	Foreign Steward					*
7	Assistants Stewards	Assistant Steward	10140023	Anna Bosiacka	POL	2	
		Assistant Steward	10119851	Justyna Olszak	POL	2	
		Assistant Steward	10065014	Leszek Pawlak	POL	2	
		Assistant Steward	10116087	Weronika Raczak	POL	2	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10051661	Grzegorz Chajęcki	POL	3	+48 601 652 703
9	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager	10086688	Łukasz Gałkiewicz	POL	3	lukasz.galkiewicz@evan-vet.pl
		Permitted Treating Veterinarian	10086688	Łukasz Gałkiewicz	POL	3	+48 601 553 236
10	Medical Doctor	Medical Doctor		Sadowski Radowit NORDAMBULANSE			sadowski@dordambulanse.pl +48 608 765 630
11	Farrier	Farrier		Robert Musiał			+48 518 383 959
12	NF Delegate	NF Delegate (if applicable)					*

**A minimum of one VD must be appointed for every 400 horses. The FEI Veterinary Department reserves the right to request AVDs.**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## VI. INVITATIONS

### 1. GENERAL

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Show.

Horses may take part in national Competitions and international Competitions at the same Show only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

#### Invitations

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

Event Level	Athletes from the Longines Ranking	Athletes selected by the host NF	OC Invitations
<b>CSI 5*</b>	60%	20%	20%
<b>CSI 4*</b>	50%	25%	25%
<b>CSI 3*</b>	40%	30%	30%
<b>CSI 2*</b>	30%	30%	40%
<b>CSI 2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is restricted	0%	20%	80%
<b>CSI 2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is unrestricted	N/A, CSI Invitation Rules do not apply to CSI Events at which the number of Athletes invited is not restricted.		

#### Longines Rankings

The Longines Rankings number 261, established three (3) months prior to this Event will be used for the invitation of Athletes. Athletes are invited through the FEI online Invitation System for Jumping in accordance with the CSI Invitation Rules (refer to Jumping Rules, Annex V)

#### CSI 2\*:

Maximum number of Athletes to be invited: **120 + 24 Small/Medium Tour**

Maximum number of Horses that may be entered: **360 + 72 Small/Medium Tour**

Maximum number of Horses per Athlete: **3 + 1 (Comp. No 5 Puissance)**

Maximum number of Athletes invited	No. of Athletes from the Longines Ranking	No. of Athletes selected by the host NF	No. of OC Invitations
120 + <b>24 Small/Medium Tour</b>	36	36	48 + <b>24 Small/Medium Tour</b>

(OCs will be permitted to invite a limited number of additional Athletes, if, at the closing of entries, the maximum number of Horses that may be entered has not been reached. For details, please refer to Jumping Rules, Art. 251.9.2.)

**FEI Wild Cards:**

According to JRs Annex V.

**Connected Events:**

There are no connected Events in this show

**CSI 1\*:**

NF's invited: all  
 Reserve NFs: all  
 Total number of athletes: 80  
 Number of home athletes:  
 Number of foreign athletes:  
 Number of horses per athlete: 2

**CSI Am-A:**

NF's invited: all  
 Reserve NFs: all  
 Total number of athletes: 40  
 Number of home athletes:  
 Number of foreign athletes:  
 Number of horses per athlete: 1

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

**CSI 2\***

CSI2\* Home athlete quota (No. of Athletes selected by the host NF )- members of the Polish National Team in all age categories, next athletes up to the quota of 48 according to the PZJ Ranking (Polish NF ranking), issue 12/2022.

A horse starting in Competition no. 5 Puissance can start in another competition on that day and can start 4 times during the event if the rider has entered 3 horses. If the riders has entered 4 horses, the horse taking part in competition no. 5 cannot take part in any other competition (art 254.2).

**CSI 1\***

Entries of Polish athletes will be accept **1) members of the Polish National Team in**



children categories, 2) in order by Polish NF Ranking (PZJ no 12/2022).  
Provided that there are places available, athletes not ranked in the Polish NF (PZJ) Ranking will be accepted by the order of entries.

#### **CSI Am-A**

ANNEX XIII RULES FOR AMATEUR OWNER CATEGORY (JUMPING RULES 27th edition, effective 1 January 2022) ARTICLE 1 REQUIREMENTS

To be considered an "Amateur" :

1.1. The Athlete must possess a valid licence granted by his/her NF and be registered with the FEI. Horses must be registered with the FEI and, if competing in a country outside the Horse's country of residence, have a valid FEI passport or a national passport with an FEI recognition card. Horses competing in CSI Am Events in their country of residence do not need an FEI passport or FEI recognition card but must be registered and identifiable (see GRs 137.2).

1.1.1. An "Amateur's" license will only be granted by NFs to an Athlete who has formally signed a statement that they do not earn money for riding other people's Horses, giving riding lessons, or for publicity or commercial purposes, etc. The buying and selling of Horses, as well as receiving prize money in cash, are not forbidden providing they do not constitute the Athlete's main source of income.

1.2. The "Amateur" status limits participation in other Competitions and Championships. Athletes having obtained or renewed the "Amateur" license will not be allowed to continue participating as an Amateur during the current calendar year if they have taken part in international or national Competitions in which the height of obstacles in the initial round is 1.50 m or greater. This means for example that a Young Rider who has obtained their Amateur license and who reaches the Individual Final Competition at the Continental Championships for Young Riders may no longer participate as an Amateur for the remainder of that year. An Athlete may apply to their NF to reinstate their Amateur license after a waiting period according to the regulations of the NF but under no circumstances during the same calendar year.

#### **All events**

1. Each horse can start only in one competition a day and can start 3 times during the event (start in 3 competitions).

Exception in CSI2\* : A horse starting in Competition no. 5 Puissance can start in another competition on that day and can start 4 times during the event if the rider has entered 3 horses. If the riders has entered 4 horses, the horse taking part in competition no. 5 cannot take part in any other competition (art 254.2).

2. Horses not competing must be presented during Horse Inspection with passport to general health condition assessment.

3. Any substitutions on start lists are allowed maximum 1 hour before competition.

4. Due to a limited number of stables, not all entries can be accepted.

## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 251 of the FEI Jumping Rules, 27<sup>th</sup> edition, 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023.

#### **Deadlines for Entries:**

Definite Entries: **12.01.2023**

Last date for substitutions: **01.02.2023**

#### **Entry fee per horse (per category):**

**VAT excluded**

Category	Amount
CSI2*	440 EUR (VAT excluded)
CSI2* only Puissance	200 EUR (VAT excluded)
CSI1*	440 EUR (VAT excluded)
CSIAm-A	1100 EUR (VAT excluded)

\*Each Athlete CSIAm-A will receive two VIP-cards.

**VAT (in %) :** **0%**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 27<sup>th</sup> edition, 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023, that is copied in Section XIV point 10.

#### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee   
Not included in entry fee 
  - Lower Level Events (CIMs) CHF 18 per horse per event
  - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). 40 EUR Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) 30 EUR Per horse

**All aforementioned amounts are including VAT**

**Total maximum fee per horse:** 70 EUR + 18 CHF

**Compulsory fees per athlete:**

- NF fee if applicable Per athlete
- NF medication control programme fee if applicable Per athlete
- Fee for lorry parking if applicable Per lorry/caravan
- Fee for electric hook-up for lorry 75 EUR Per lorry/caravan

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:** 75 EUR

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. Please specify if price per bale or other quantity.

Hay:	6 EUR per bale
Straw:	5 EUR per bale first bedding free
Shavings:	20 EUR per bale
Other (please specify):	Extra box/tack box - 250 EUR

**All aforementioned amounts are including VAT**

VAT number of the organiser: PL 7872039063

The athletes must pay with the entries prepayment of the amount of minimum 250 EUR or 1200 PLN per horse by the date of definite entries,

to the account of: Stowarzyszenie Jeździeckie Baborowko  
Address: Baborowko Parkowa 1 64-500 Szamotuly, BNP Paribas Pank Polska S.A.  
Account numbers:

1. PLN: 14 2030 0045 1110 0000 0209 7090
  2. EUR - IBAN: PL 56 2030 0045 3110 0000 0018 5150
- SWIFT code: PPABPLPK

Title: Sopot/Horse/Rider/TAX identification number

Only bank transfers will be accepted. The rest of the fees has to be paid on arrival.

INVOICE: The seller may issue the buyer (VAT payer) an invoice to the receipt only if the buyer's tax identification number is on the receipt.

Therefore, people who want to receive an invoice for the company are asked to write a tax identification number in the title of the transfer and send information to the email

address: [zawody@grupamtp.pl](mailto:zawody@grupamtp.pl)

After issuing a receipt without a tax identification number, it will not be possible to issue an invoice to the company.

### **3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (please refer to Jumping Rules Art. 251.17) as a result of the late withdrawal or no-show.

**Amount charged:**

Withdrawal before the date of definite entries - 12.01.2023 - OC refund all fees.

Withdrawal after the date of definite entries (12.01.2023) and before the date of 1.02.2023– the athletes or respective NF has to pay the amount of 250 EUR per horse.

Withdrawal after/on the date 1.02.2023 or no-shows – the athletes or respective NF has to pay full entry fee (CSI2\* - 440 EUR, CSI1\* - 440 EUR, CSIAmA - 1100 EUR) per horse

## VIII. TIMETABLE

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables + Examination on arrival	Tuesday	31.01.2023	16.00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	1.02.2023	16.00-19.00
• Horse Re-Inspection	Thursday	2.02.2023	7.00
• Opening times of exercise areas	Wednesday	1.02.2023	9.00-19.00

Competitions CSI2*	Day	Date	Time	Art	Prize Money
Comp. No 1 Medium Tour (135)	Thursday	2 02	following	274.1.5.3	12 000 PLN
Comp. No 2 Big Tour (140)	Thursday	2 02	following	238.2.1	32 000 PLN
Comp. No 3 Medium Tour (135)	Friday	3 02	following	238.2.1	12 000 PLN
Comp. No 4 Big Tour (145, LR, Cavaliada Tour)	Friday	3 02	following	238.2.2	109 000 PLN
Comp. No 5 Puissance	Friday	3 02	following	262.2	24 000 PLN
Comp. No 6 Medium Tour Final (140)	Saturday	4 02	following	238.2.2	24 000 PLN
Comp. No 7 Speed and Music (135)	Saturday	4 02	following	239	20 000 PLN
Comp. No 8 Grand Prix (145, LR, Cavaliada Tour)	Sunday	5 02	following	238.2.2	109 000 PLN
Comp. No 9 Last Chance (135)	Sunday	5 02	following	238.2.1	4 000 PLN
Total Prize Money					346 000 PLN

Competitions CSI1*	Day	Date	Time	Art	Prize Money
Comp. No 1* Small Tour (125)	Thursday	2 02	8.00	274.2.5	8 000 PLN
Comp. No 2* Small Tour (125)	Saturday	4 02	8.00	238.2.1	8 000 PLN
Comp. No 3* Small Tour Final (125)	Sunday	5 02	8.00	238.2.1	8 000 PLN
Total Prize Money					24 000 PLN

Competitions CSIAm-A	Day	Date	Time	Art.	Prize Money
No 1A Amateur Tour (110)	Thursday	2 02	following	274.2.5	2 000 PLN
No 2A Amateur Tour (110)	Friday	3 02	8.00	238.2.1	2 000 PLN
No 3A Amateur Tour (115)	Saturday	4 02	following	274.1.5.3	4 000 PLN
Total Prize Money					8 000 PLN

**Overall Prize Money:**

**386 000 PLN**

**Applicable government tax to be deducted from Prize Money (see also XIV.8): 10 %**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award – winner of comp. no 8 (Grand Prix) - watch with value 3 000 PLN - from  
Polish Equestrian Federation

Best foreign athlete - (Prize description and value)

Best home athlete – (Prize description and value)

Team awards – (Prize description and value)

**PRIZE – CLASSIFICATION:**

IX. COMPETITION DETAIL

**CSI 2\***

**FIRST DAY : Thursday**

**DATE : 2/02/2023**

**COMPETITION No: 1**

Type of Competition: Medium Tour Acc. to Article: 274.1.5.3  
Competition description: two phases 1<sup>st</sup> & 2<sup>nd</sup> phase against the clock

**Qualification to Comp. No 7 Speed & Music**

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 135 cm  
Number of horses per athlete 2  
Number of Starters (Section XIV.9): All invited  
Total prize money: 12 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No: 2**

Type of Competition: Big Tour Acc. to Article: 238.2.1  
Competition description: against the clock

**1<sup>st</sup> Qualification to Comp. No. 8 Grand Prix  
1<sup>st</sup> Qualification to Comp. No. 6 Medium Tour Final**

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 140 cm  
Number of horses per athlete 1  
Number of Starters (Section XIV.9): All invited  
Total prize money: 32 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**SECOND DAY : Friday**

**DATE: 3/02/2023**

**COMPETITION No: 3**

Type of Competition: Medium Tour Acc. to Article: 238.2.1  
Competition description: against the clock

**2<sup>nd</sup> Qualification to Comp. No 6 Medium Tour Final**

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 135 cm  
Number of horses per athlete 2  
Number of Starters (Section XIV.9): All Invited  
Total prize money: 12 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No: 4**

Type of Competition: Big Tour Acc. to Article: 238.2.2  
Competition description: against the clock with jump off

**Counts for Longines Rankings Group D**  
**Counts for Cavaliada Tour 2022/2023**  
**2<sup>nd</sup> Qualification to Comp. No. 8 Grand Prix**

Jump-off (if any) 1  
Speed/Fixed time 350 m/min  
Height of obstacles: 145 cm  
Number of horses per athlete 1  
Number of Starters (Section XIV.9): All invited  
Total prize money: 109 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No: 5**

Type of Competition: Puissance Acc. to Article: 262.2  
Competition description: Puissance

Jump-off (if any) 4  
Height of obstacles: 170 cm to start  
Number of horses per athlete 1  
Number of Starters (Section XIV.9): All invited  
Total prize money: 24 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**THIRD DAY : Saturday** **DATE: 4/02/2023**

**COMPETITION No: 6**

Type of Competition: Medium Tour Final Acc. to Article: 238.2.2  
Competition description: against the clock with jump off

The best 15 placed Athletes from Comp. No. 2 – Big Tour are qualified to participate.



The best placed Athletes from Comp. No. 3 – Medium Tour to reach the number of 48 participating Athletes. If any qualified Athlete decides not to compete in Medium Round Final (not later than 1 hour before start the Competition), next is coming to fulfil the list, first from Comp. No.2, next from Comp. No. 3

Jump-off (if any) 1  
Speed/Fixed time 350 m/min  
Height of obstacles: 140 cm  
Number of horses per athlete 1  
Number of Starters (Section XIV.9): 48  
Total prize money: 24 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

\* \* \* \* \*

**COMPETITION No: 7**

Type of Competition: Speed & Music Acc. to Article: 263 + 239

Competition description: speed competition, Table C (3 seconds per obstacle knocked down)

Open to the best 30 Athletes from Comp. No 1, if one of the best 30 does not participate, he/she will be replaced by the next coming on the list

The starting order in Comp. No. 7 Speed & Music will be in reverse order to the results of Comp. No 1 Medium Tour.

Jump-off (if any) no  
Speed/Fixed time 120 s  
Height of obstacles: 135 cm  
Number of horses per athlete 1  
Number of Starters (Section XIV.9): 30  
Total prize money: 20 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

**FOURTH DAY : Sunday**

**DATE: 5/02/2023**

**COMPETITION No: 8**

Type of Competition: Grand Prix Acc. to Article: 238.2.2  
Competition description: against the clock with jump off

**Counts for Longines Rankings Group D**  
**Counts for Cavaliada Tour 2022/2023**

Jump-off (if any) 1  
Speed/Fixed time 350 m/min  
Height of obstacles: 145 cm  
Number of horses per athlete 1  
Number of Starters (Section XIV.9): 50  
Total prize money: 109 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

Qualification rules for Competition No 8

Qualified for the Grand Prix are the 15 best athletes from Comp. No 2.

The remaining athletes up to a quota of 50 qualify from Comp. No 4 including prequalified athletes.

If from the 50 qualified, an athlete does not participate, ), next is coming to fulfil the list, first from Comp. No 2, next from Comp. No 4.

The following Athletes are automatically qualified for the Grand Prix at CSI Events, if present:

4.2.1. The winner of that Event's Grand Prix the previous year only for CSI 3\*/CSI 4\*/CSI 5\*;

4.2.2. The current National Jumping Champion (Athlete/Horse combinations) of the host country;

4.2.3. The individual Jumping medal winners of the last Olympic and Pan-American Games, the last World and Continental Championships and the winner of the last FEI World Cup™ Jumping Final.

All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one FEI competition among those listed in JRs Art. 261.4.4 prior to the Grand Prix.

\* \* \* \* \*

**COMPETITION No: 9**

Type of Competition: Last Chance

Acc. to Article: 238.2.1

Competition description: against the clock

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	135 cm
Number of horses per athlete	2
Number of Starters (Section XIV.9):	All invited
Total prize money:	4 000 PLN
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 50 PLN

**CSI 1\***

**FIRST DAY : Thursday**

**DATE: 2/02/2023**

**COMPETITION No: 1\***

Type of Competition: Small Tour

Acc. to Article: 274.2.5

Competition description: two phases special, 1<sup>st</sup> phase not against the clock, 2<sup>nd</sup> phase against the clock.

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	125 cm
Number of horses per athlete	2
Number of Starters (Section XIV.9):	All invited

Total prize money: 8 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)   
Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 80 PLN

\* \* \* \* \*

**SECOND DAY : Saturday**

**DATE: 4/02/2023**

**COMPETITION No: 2\***

Type of Competition: Small Tour Acc. to Article: 238.2.1  
Competition description: against the clock

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 125 cm  
Number of horses per athlete 2  
Number of Starters (Section XIV.9): All invited  
Total prize money: 8 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 80 PLN

\* \* \* \* \*

**THIRD DAY : Sunday**

**DATE: 5/02/2023**

**COMPETITION No: 3\***

Type of Competition: Small Tour Acc. to Article: 238.2.1  
Competition description: against the clock

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 125 cm  
Number of horses per athlete 2  
Number of Starters (Section XIV.9): All invited  
Total prize money: 8 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 80 PLN

\* \* \* \* \*

**CSIAm-A**

**FIRST DAY : Thursday**

**DATE: 2/02/2023**

**COMPETITION No: 1A**

Type of Competition: Amateur Tour Acc. to Article: 274.2.5  
Competition description: two phases special 1<sup>st</sup> phase not against the clock 2<sup>nd</sup> phase against the clock

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 110 cm  
Number of horses per athlete 1  
Number of Starters (Section XIV.9): All invited  
Total prize money: 2 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

\* \* \* \* \*

**SECOND DAY : Friday**

**DATE: 3/02/2023**

**COMPETITION No: 2A**

Type of Competition: Amateur Tour Acc. to Article: 238.2.1  
Competition description: against the clock

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 110 cm  
Number of horses per athlete 1  
Number of Starters (Section XIV.9): All invited  
Total prize money: 2 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

\* \* \* \* \*

**THIRD DAY : Saturday**

**DATE: 4/02/2023**

**COMPETITION No: 3A**

Type of Competition: Amateur Tour Acc. to Article: 274.1.5.3  
Competition description: two phases 1<sup>st</sup> & 2<sup>nd</sup> Phase against the clock

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 115 cm  
Number of horses per athlete 1  
Number of Starters (Section XIV.9): All invited  
Total prize money: 4 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

\* \* \* \* \*

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel: list of hotels at cavaliada.pl or contact joanna.ros@wtcpoznan.pl

Address:

Telephone:

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from 1.2.2023 to 5.2.2023

#### Meals

At the expense of: The Organiser  or Athletes

Meals provided from 1.2.2023 to 5.2.2023 .

Space for organiser to include details if necessary

### 2. GROOMS

#### Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from 1.2.2023 to 5.2.2023

#### Meals.

At the expense of: The Organiser  or Athletes

Meals provided from 1.2.2023 to 5.2.2023 .

Space for organiser to include details if necessary

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws, time, date and location:

Draw for Competition 8 Grand Prix Time, date and location: 17.00, 4.02.2023 in Show Office  
Starting order in the rest competitions (except Comp. No. 7 Speed & Music)– draw by computer system

### 2. COMPETITION ARENA(S)

Dimensions: 70 m x 35 m  
Type of Footing: sand

### 3. PRACTICE ARENA(S)

Dimensions: 40 m x 20 m & 30 m x 20 m  
Type of Footing: sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### 4. STABLES

Size of boxes 3 m x 3 m (at least 3m x 3m)  
An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Stables: from Tuesday 31.01.2023 - 16.00 h .  
There is no possibility to come earlier! There will be no night arrival! In reference to the FEI requirements all horses must be checked upon arrival.

Hours of arrival at the competition site are limited to the following time slots:

- Tuesday 31.01.2023 - 16.00h - 20.00h
- Wednesday 1.02.2023 - 07.00h - 16.00h

There is no possibility to arrive at other time, outside of these hours the horses won't be checked, and they won't be allowed to pass stable area.

Requests for stable arrangements must be sent until 24.01.2023.

Request for first bedding in shavings must be sent together until 24.01.2023. If not you will find straw in your boxes. All requests please send to official show office email: [zawody@grupamtp.pl](mailto:zawody@grupamtp.pl)

### 5. SAFETY CUPS

Name of Manufacturer: Turnierbedarf & Hindernisbau Schaefer

### 6. TIMING DEVICE

Name of Manufacturer: Tag Heur & Alge-Timing  
Model: CP 545, HLS – RX & Timy3 WP, PR1aW  
FEI Report number: 22010028A, 2016004B & 2014001 A, 2014002 B

## 7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

Name of the company: Tarant Events  
Contact person at Event  
Name: Agnieszka Tarant  
FEI ID number: 10139344  
Contact email: [agnieszkatarant@gmail.com](mailto:agnieszkatarant@gmail.com)

**Please fill in Annex XV – FEI Entry System for the Timing Provider**

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

## 8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your event?

No

## 9. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

## 10. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## 11. TICKETING

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider: Tobilet  
Web address to buy ticket: Tobilet.pl

## 12. BETTING

Betting will be authorised by the Organiser: Yes  No

## 13. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:  
The Organiser  at \_\_\_\_\_ per km.  
The Athlete

#### **14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

#### **15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

#### **16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: max. 2 accreditations per FEI-Passport - who is not a competitor, whose name is mentioned in the FEI passport of the concerned horse and who is present at the event two (2) accreditations per horse acc. to FEI-Passport

#### **17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: C.Hartwing S.A. (international shipping company)  
Address: Równoległa 4, 02-235 Warszawa  
Telephone: +48 22 868 34 71  
Email: k.jarosz@chg.pl

Space for organiser to include details if necessary

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

Space for organiser to include details if necessary

### **3. NATIONAL REQUIREMENTS**

Under the law, all horses must have a health certificate – TRACES document. This certificate is issued by an official veterinarian. The Rider is required to have a compulsory certificate per horse. Documents will be verified by the Government Veterinary Inspection before and during the event. If horse will not have a TRACES document - it will not be allowed into the competition area. Athlete must declare the need for VET CERTIFICATE for return horses of the latest to THURSDAY 02/02/2023 in SHOW OFFICE.

### **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:  
Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1. PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

The requirement for Horses to have been vaccinated 6 months and 21 days before arriving at an FEI event has been suspended until 1 April 2022. Horses must however be vaccinated to comply with the minimum equine influenza booster requirements.

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to

confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

**8.1. SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2. ATHLETES AND OWNERS**

### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

Space for organiser to include reference to National Laws when necessary

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link:

<https://inside.fei.org/content/general-regs-statutes>

## **3. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **4. STEWARDING**

- If an athlete is uncertain as to whether the boots they intends to use during an event are allowed, they or their representative should show the boots to the Chief Steward for their opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.

- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask their groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **7. ADDITIONAL INFORMATION FROM THE OC**

Space for organiser to include any additional information

# FEI APPROVED SCHEDULE

## Sopot 02-05 February 2023



### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSIO(-W)3*-5*/CSI-W3*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO-W1*-2*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO1*-2*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.*
<b>CSI-W2*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI-W1*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI3*-5*</b> Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix and other Competitions Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year for all CSIAm comp. As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30m	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

## 8. PRIZE MONEY DISTRIBUTION

**Prize Money Distribution Chart 1:** Prize money distribution with 25% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48	49-100		
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000		
		%	%		
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		7	2800	7	2800
6		5.5	2200	5.5	2200
7		4	1600	4	1600
8		3	1200	3	1200
9		3	1200	3	1200
10		2.5	1000	2.5	1000
11		2.5	1000	2.5	1000
12		n/a	2.5	1000	2.5
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

**Prize Money Distribution Chart 2:** Prize money distribution with 33% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48	49-100		
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000		
		%	%		
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.



**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**9. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must split the Competition into the number of groups required to ensure that there are no more than 100 starters in any group, and provide the same amount of prize money as indicated for the original Competition for each group. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into the number of groups required before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into the number of groups required to ensure that there are no more than 100 starters in any group, and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the groups, e.g. results for Competition 1a and for Competition 1b (and for Competition 1c if the original Competition was split into three groups, etc).*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters that determines whether the Competition must

be split.

As all FEI World Cup™ Competitions have the status of a Grand Prix, the minimum prize money requirements for the Grand Prix are applicable to the FEI World Cup™ Competition. For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ Competition, the minimum prize money requirements for the Grand Prix apply only to the FEI World Cup™ Competition; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition.

## **10. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if they so choose and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10296275  
**Name\*:** Patelka  
**First Name\*:** Jakub  
**E-Mail\*:** zawody@grupamtp.pl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

---

**FEI ID<sup>1</sup>:** 10045444  
**Name\*:** Święcicki  
**First Name\*:** Henryk  
**E-Mail\*:** office@baborowko.pl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

---

**FEI ID<sup>1</sup>:** 10139344  
**Name\*:** Tarant  
**First Name\*:** Agnieszka  
**E-Mail\*:** agnieszkatarant@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

---

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSI0s/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**